



20th Annual Baking Fest & Silent Auction

Sunday, December 3, 2017, 12-3pm

Potsdam Town Hall, 18 Elm Street

Baker's Registration Form



Name _____ Phone Number _____

Address _____

Email _____

Title of Entry _____

1. Choose a category for your entry:

- Cookies
- Desserts
- Special Diet
 - Gluten-free
 - Vegan
 - Diabetic-friendly
- Savory

2. Does your entry require refrigeration?

- Yes
- No

3. List of Ingredients (for food sensitivities)

Planned Drop Off

- Saturday December 2, 2017 (to the Potsdam Food Co-op)
 - Morning (8am - noon)
 - Afternoon (noon - 6pm)
- Sunday, December 3, 2017 (to the Town Hall Offices Community Room)
 - Morning (10-11am)



Baker's Instructions

Registration

Please fill out the baker's registration form for each entry and either drop it off at the Potsdam Food Co-op, email it to lynn@potsdamcoop.com, or mail it to Lynn at the Co-op, 24 Elm St, Potsdam, NY 13676. Registration forms are requested for return by Wednesday, November 29, 2017.

If you register multiple entries, please fill out a separate registration form for each entry.

Drop off

Drop off your entry items on either *Saturday, December 2 at the Potsdam Food Co-op* from 8am-6pm or on *Sunday, December 3 at the Potsdam Town Hall* 10-11am. If your planned drop off time changes, please call Lynn at (315)265-4630.

Please include a copy of your registration form if possible or label your entry items with your name, phone number, the entry title, and category you chose on your registration form.

For All Categories

The four categories are **cookies**, **special diet** (*vegan, gluten-free, or diabetic-friendly*), **desserts**, and **savory**. You must provide two quantities of each entry: one for samples for event attendees, and one for display and auction bidding (this raises needed funds for the Potsdam Neighborhood Center). Please label all of your containers clearly with your name and phone number if you would like them returned to you.

For Cookies

Please provide two platters of cookies **PLUS 6 extra cookies** wrapped individually for the "Ultimate Cookie Platter" auction item.

For Special Diet

Please specify whether your entry will be *vegan, gluten-free, or diabetic-friendly* on the registration form. For more information on vegan cooking, go to www.vegan.org. For more information on gluten-free cooking, go to www.glutenfreeinfo.com

All proceeds will benefit the Potsdam Neighborhood Center

Thank you for participating and helping us raise needed funds for the center!