

**Minutes for the Potsdam Food Co-op Board Meeting
September 19, 2017
6 PM**

- I. Call to Order
 - a. The regular monthly meeting of the Board of Directors of the Potsdam Food Co-op was held on Tuesday, August 15, 2017, above the Carriage House Bakery, the President being in the chair and acting as Secretary.
- II. Attendees
 - a. Voting members in attendance included Laura Cordts, Joseph Andriano, Robin McClellan, Samantha DaGrossa, Abby Lee, Maggie McKenna, Kayla French, and Gail Anderson.
 - b. Voting Members not in attendance: Tim Messner, Erica LaFountain, Eric Ochraneck, and Jessica Diagostino.
 - c. The General Manager, Eric Jesner, was present.
- III. Approval of Minutes
 - a. Anything to remove from the consent agenda? Governance Committee Voting Item.
 - b. A motion to approve the consent agenda (minutes from the last meeting, and committee reports since the last meeting) was made by Robin and seconded by Maggie. It was passed via unanimous consent.
- IV. General Manager's Report was presented by Eric Jesner:
 - a. Sales Report.
 - i. Down 0.09% vs last year.
 - ii. Customer count is down but sales to customers is up.
 - iii. Increase in sales to owners, to household, EBT, others.
 - b. Buildings & Grounds
 - i. Pest Control has taken care of the wasps.
 - c. Personnel
 - i. Finishing interviews for M&M position.
 - ii. Lead cashier position filled.
 - iii. New staff member in Carriage House & Store. Movement of staff member from Carriage House to Store.
 - d. Eric is going on vacation. When he returns he plans to shift his focus towards readiness to make us a stronger operating store. He intends for the Forward Committee to take over the work on the expansion—Eric will be focusing on making the store strong.
 - e. Next Newsletter Deadline is October 1.
 - i. Will be talking about the baking fest.
 - ii. Eric will write an article about the expansion. Some board members will edit.
- V. Old Business
 - a. Reminder about Special Meeting at 6:45 PM on 10/19 at Trinity Church.
 - b. Kayla asks that someone on the board write an article.
- VI. New Business (voting items or items requiring board discussion)
 - a. Governance
 - i. Voting Item:
 1. Maggie has resigned as Vice President. Laura is the only person who has nominated herself.
 2. Motion to approve Laura C. as new Vice President. No other nominations. Motion by Robin Second by Gail.
 3. Motion Carried.
 - ii. Governance Committee needs new candidates—in particular someone with finance experience. Robin will be on the board one more year, and he will not be running for Treasurer next year.
- VII. Member Comments
 - a. Maggie asked for comments regarding the Open House.
 - i. Kayla said people were surprised that there were only sweets, no savory snacks.
 - ii. Eric said that he didn't see a need for the second tent. He said we started bringing in the second tent because he wanted it to be bigger. He said the question we need to ask for next year is will this be bigger (and how can we make it bigger?) or keep it smaller.
 - iii. Robin said that he perceives that there is less enthusiasm overall for things such as this.
 - iv. Gail said that there may be some dilution with there being so many events (e.g., potlucks).
- VIII. The meeting was adjourned at 6:30 pm.

Respectfully Submitted,
Joseph Andriano
President and Secretary Pro Tempore, Potsdam Food Co-op