

**Minutes for the Potsdam Food Co-op Board Meeting  
19 March, 2019**

- I. Call to Order
  - a. The regular monthly meeting of the Board of Directors of the Potsdam Food Co-op was held on Tuesday, 19 March 2019, at 6pm above the Carriage House Bakery, the President being in the chair and the Secretary being present.
- II. Attendees
  - a. Voting members in attendance included Erica LaFountain, Marshall Issen, Kayla French, Tim Messner, Tim Weld, Aaron Scott, Karen Bage, Laura Cordts, Jim Fryer.
  - b. Members not in attendance included Stefan Grimberg, Sarah Harris, Joe Andriano.
  - c. A quorum was present.
  - d. The General Manager, Lee Van de Water, was present.
- III. Approval of Minutes
  - a. Anything to be removed from the consent agenda: no
  - b. A motion to approve the consent agenda (minutes from the last meeting, and committee reports since the last meeting), was made by **unknown** and seconded by **unknown**. The motion passed.
- IV. GM and Committee reports
  - a. General Manager's Report was presented by Lee Van de Water:
    - i. Newsletter is on hold.
    - ii. Dairy walk in has to be replaced.. This is his top priority.
    - iii. Board approved up to a certain dollar amount and motion passed.
    - iv. Motion amended to allow Executive Committee to approve further funds as needed.
  
    - v. Bakery: Becky Hart on 2nd week and working well
    - vi. Deliveries from Hub on the Hill begun, gaining access to Essex City
    - vii. North Star in Malone started deliveries.
  
  - b. Finance Committee Report was presented by Marshal Issen: 3% growth over last year's sales number.
- V. Unfinished Business
  - a. Aviva ad-hoc committee on membership, Lee will reach out to Linzie.
- VI. New Business
  - a. Tim M: Possible for PC to become marijuana dispensary? Market entry and security costs seen as too high. Will watch for more information before considering this.
  - b. Garbage seen under porch, Lee will ask Becky to clear out old furniture.
- VII. Member Comments (Only items of interest to the whole board, otherwise contact Lee directly)
  - a. none noted
- VIII. Open forum/Discussion topic omitted in favor of post-meeting Drive orientation for new board members.
- IX. Adjournment
  - a. Erica adjourned the meeting at 7:03 PM.

Respectfully Submitted,  
Time Weld  
Secretary, Potsdam Food Co-op

**NB: Minutes were taken longhand with no prior experience or training, please make any corrections or fill omissions**